

# Barwell C.E. Academy visit Beaumanor Hall.



## Our Year 4 residential.

This leaflet includes information about our Year 4 residential to Beaumanor Hall. It has been written as a general guide to try and answer the questions we get from parents each year. The information in this leaflet is as accurate at the time of writing but each year, the trip is adapted to suit availability and the needs of the children and so details may alter slightly.

**The most important thing to know about our Beaumanor Hall residential is that it is incredibly fun, it gives our children an experience they remember throughout their time in our school and also it gives them the opportunity to try different activities and to have new experiences!**

Some photos in this leaflet are shared, with permission, from Beaumanor Hall.

## What is Beaumanor Hall?

Beaumanor Hall is a Victorian country house located in Woodhouse, Leicestershire. Set in 34 acres of idyllic countryside, they offer educational day visits and residential experiences as part of their educational program.

At Beaumanor Hall, there is a large country house (where we eat some of our meals and partake in an evening activity), climbing walls, classrooms, adventure playgrounds, a sports hall and many other facilities. The main house is used during the day for conferences and training.

Beaumanor Hall has a fantastic history and it links really well with the Learning Journey in Year 4 at the time of our visit. We choose to visit Beaumanor Hall because of its location and the fact that the activities they are able to offer us suit us on our first residential trip.

They are able to offer a program that suits our school and we have always been happy with the experience that they are able to offer our children.

For more information and an interactive map, visit: [www.beaumanorhall.co.uk](http://www.beaumanorhall.co.uk)

**Beaumanor Hall, Woodhouse, Leicestershire. LE12 8TX, Phone 01509 890119.**

## What we do at Beaumanor Hall.

The residential trip offers an outdoor adventure experience that links well to parts of the physical education curriculum. The activities provided can vary from year to year but usually include orienteering, rock climbing, bridge or shelter building, team challenges and games of hide and seek in the cellars of the main house. The children are usually split into two main groups for daytime activities. Each group is led by a member of Barwell CE Academy staff and additional staff support the group as well. Whichever activity the children don't do on day one, they will complete on day two. All of the activities are run by staff from Beaumanor Hall who supervise our visit throughout.



LEICESTERSHIRE OUTDOOR LEARNING CENTRE		Leicestershire County Council
Beaumanor Outdoor Learning Centre		
Programme for Barwell C of E Academy, 12 <sup>th</sup> – 13 <sup>th</sup> February, 2020		
2 day Outdoor Pursuits Theme		
Wednesday 12 <sup>th</sup> February	Activity	Number of participants
10:15 – 12:00	Arrive and Orienteering	56
12:00 – 1:30	Lunch	
1:30 – 4:00	Climbing (3 groups) Bridge Building	28 28
5:30 – 8:00	Evening meal Cellars with help of our staff Gym Games led by our staff Groups will swap half way through	28 28
Thursday 13 <sup>th</sup> February		
An instructor will meet you at your cabins		
9:30 – 12:00	Climbing (3 groups) Bridge Building	28 28
12:00 – 1:30	Lunch – The Gift Shop in the Park will be open should you wish to visit.	
1:30 – 3:30	Challenges and depart	56
<ul style="list-style-type: none"><li>All timings are approximate</li><li>Lunch – supervised by school staff</li><li>Please have your group ready by 5:15 for the evening meal. An instructor will meet you at the cabins.</li><li>We may have to change the programme due to inclement weather. We will keep you informed if this is the case.</li><li>There is an adventure playground available for your use, to be supervised by your staff.</li></ul>		
AALA		

*An example timetable for our time at Beaumanor Hall:*

**Orienteering:** We usually start our visit with a basic introduction to orienteering that allows the children to get to know the site. The children are given a map of the site and instructions to find objects at different locations.

**Climbing:** The rock climbing activity provides an environment where children can challenge themselves physically and mentally to overcome fears and work towards building self-confidence and self-worth. The children usually climb on the indoor climbing wall or the inside section of the external climbing wall.

**Bridge building:** Here the children develop their exploring skills - including engineering, rope/knot work, teamwork, physical balance and movement - to design, build and test bridges that must span the stream. This activity is excellent for encouraging teamwork and leadership.

**Gym games and challenges:** These activities use a number of exciting physical and mental games/puzzles primarily to bring out team-working skills within a group.



**Hide and seek in the cellars:** This is normally one of the favourite activities of our stay. The children get the chance to explore the cellars of the big house and then get to play a game of hide and seek... in the dark! They find their hiding spot before the lights are turned off and then seekers, who have torches, set out to find them.

### Departure and arrival details.

**Day 1 – departing school:** Children are asked to arrive at school at around the normal time. If the weather is dry, we have a table located in the front yard where you are able to register that your child has arrived. At this time, we will ask if there are any labelled medications to be handed in (with the relevant paperwork providing us with permission and instructions to dispense the medication) and if the child has any spending money (to be handed in in a labelled purse or envelope). We always have additional medication dispensing forms and money envelopes available.

Once the child has been checked in, we usually guide them down the side of school to the lower playground where they will wait for the bus, find their group leader and go to the toilets. We have started to organise bags into piles based on size as it makes loading the bus much smoother. We would ask you to ensure that there is nothing tied onto a suitcase handle as it will have to be removed before being loaded onto the bus.



After the children have all checked in and the bus has arrived, the adults begin to load the bus. It is preferable to keep the children on the lower playground as it is quite hectic and we will be close to the road. We absolutely love it when parents offer to help though as it speeds things up for us!



Whilst the final bags are being loaded onto the coach, we arrange the children into their groups before taking them down to the coach. As the children board the coach, we do a register to ensure that the correct number of children (and adults) are climbing aboard. It is then time to wave goodbye as we head off on our journey. **The bus usually departs at around 9:45am**, once all of the bags and children are loaded. The journey takes around 40 minutes from Barwell to Beaumanor.

When we arrive at Beaumanor, we contact the school who try to send a text to parents to let them know that we have arrived safely. We'll also update the @Year4barwell Twitter (X) page and tag the school so you can see we have arrived.

**Day 2 – returning to school:** We aim to leave Beaumanor Hall at around 4pm. Times may vary based on how long it takes us to load the bus with bags and the children. As we pull away from Beaumanor Hall, we make contact with school to let them know we have departed and our estimated time of arrival. The return journey takes around 40minutes (traffic dependent) and so **we are usually expected to arrive back at school at around 4:30-30pm**. The office will send a text to let people know that we have departed and the time we are expecting to arrive back at school. We have booked the trip to return after 4pm so that it doesn't interfere with the end of school day routine and so that we are able to park on the zigzag lines in front of school.



When the bus arrives back at school, we ask the children to remain on board whilst we unload suitcases. The adults will begin to unload the luggage and place it in the front yard. Bedding will usually be separate to suitcases. Once you have retrieved the luggage, we will either let the children off the bus into the front yard or ask you to approach the bus door so that we can release children directly into the care of their adults. This will be decided upon arrival back at school based on how busy the school's front yard is so that we can keep children and adults safe. All children will need to be collected by an adult after this trip.

**Lost property:** Anything left after all of the children have been collected will be taken to the Year 4 classrooms for children to look through the following day. Important fact: children don't pack as well as adults so it is always worth checking with them that everything they have put on the bus has been collected! 😊

### How the booking process works.

The school make our booking with Beaumanor Hall over a year in advance and so we try to give families plenty of time to make all of the payments. Payments can be made in large or small chunks. You do not have to follow the exact amounts set on ParentPay. We will monitor payments based on the set payment schedule and will send reminders to ensure that people are not left with a large amount to pay just before the trip.

**INITIAL BOOKINGS:** A letter will be sent home detailing the dates and the costs for your child's trip. These do vary from year to year. There will then be an option to make payments via ParentPay and once you have made a payment, we will add the child onto the list of children who will be attending the trip. There is no reply slip on the letter as the initial payment acts as your booking and then the medical form (which is sent out a few weeks before departure) is the formal consent for the child to attend the residential visit.





**COSTS:** The amount that is charged covers the accommodation, transport, activities and all meals during the trip. The cost of the trip will be reduced to half price for all pupils who qualify for Pupil Premium Funding (eligible for Free School Meals now, or at any point in the last 6 years). **If you feel that there is a possibility that your child may be entitled to Pupil Premium Funding, please contact our school office and they will be able to guide you through the simple process of making an enquiry.**

**LATE BOOKINGS:** If your child is not interested initially, but changes their mind later, please contact the school as we are sometimes able to add children onto the trip. We would ask for a payment (amount varying based on how close to the departure it is) before we make contact with Beaumanor Hall. This is because once we have made the booking, we (the school) would then be obligated to make the payments for that space so we need a payment to act as a commitment to the residential trip. If we are unable to secure a place, the full

amount paid would be refunded.

**CANCELLATIONS:** We deal with refunds following a cancellation on a case to case basis. Factors that we consider when deciding if a refund is possible include when the cancellation takes place, whether we are able to offer the place to another child and the reasons for the cancellation. As soon as you make the choice to cancel, please contact the office or Miss Thomasson, who organises the residential visits.

### Why do we go in the Spring term?

There are a few reasons for this choice. Firstly, as this is the first residential experience that most of the children will have with school, the trip is just one night. Beaumanor Hall only offer one-night stay visits during their "off season".

In addition to this, we work really hard to keep the cost of the visit as low as we can so that it is accessible to you as many of our families as possible. By choosing to go when we do, we manage to keep some of the costs slightly lower.

Finally, by going at this time of year, it gives the children a unique experience. At a time of year when most children would be spending their free time inside, it is lovely to see them wrapped up and enjoying the great outdoors – the children have the time of their lives when it snows there!



### Accommodation:

During our time on the residential, we stay in cabins - not the big house, unfortunately! There



are five cabins in total but we tend to use cabins 1-4 as they suit the number of children we take each year. The four cabins are in a long line near to the sports hall. Each of the cabins is equipped with a door alarm that we activate in the evenings before bed. If any of the external doors are opened when this alarm is activated, it sounds an alarm in the adult bedroom. The cabins all have bunk beds for the children.



**CABIN 1 & 2:** These are adjacent and each sleeps up to 16 children in the main dormitory and 3 in the staff bedroom (with separate staff bathroom). Each cabin is suitable for a single gender group and includes a living/dining area, a kitchen, toilets and a children's washing/showering area. An enclosed porch for storing outdoor clothing runs along the length of the two cabins meaning we can mix without leaving the building.

**CABIN 3 & 4:** In these two adjacent cabins, the normally separate kitchens can be opened up to link the two buildings together internally. An enclosed porch for storing outdoor clothing runs along the length of the cabins. Each cabin can sleep up to 20 children, with accommodation for 2 staff in Cabin 3 and 4 staff in Cabin 4.

**Showers:** There are showers in each of the cabin's bathrooms. Children will be allowed to shower after the first day's activity (before dinner) and in the morning before we go for breakfast. We discourage children from having a shower just before bed.

**Bedtime routine:** It is important that the children (and adults) get enough sleep so that we are physically well to take part in the planned activities. At bedtime, after the children have had their hot chocolate, we give them time to settle down and get comfortable before reading a bedtime story. Our staff often sit nearby to the children as they are trying to get to sleep. We will monitor the children to make sure disruptions are minimal. Children are allowed to get up to go the bathroom as much as they require in the night/as they are falling asleep. We do sometimes stagger children going to the toilet to ensure it is a calm process to allow them to stay relaxed and ready for sleep. If your child needs to wear something at night due to potential bathroom issues, we can make arrangements for them to get changed discreetly if you speak to us before departure.

We occasionally have children who sleep walk. If your child is a known sleepwalker, please add it to the medical form. If needed, we can talk to the other children in the cabin about what to do if someone sleepwalks. All of the doors are alarmed so the cabins are secure.




### **The Food.**

Beaumanor Hall now include all food for the residential visit so you/we do not need to provide anything. We do still recommend that the children take a drinks bottle that can be refilled and carried around as we are out and about for most of the day.



**Allergies/dietary requirements:** Part of the medical form will ask for dietary information – please provide us with information about allergies, intolerances and key important information (such as no butter on sandwiches). If we are given this information, we will pass it on to the catering team at Beaumanor who will try and meet our needs.

In case of severe allergies, we are asked to advise a parent/guardian to contact the Beaumanor Hall Food & Beverage Manager on 01509 890119 to discuss dietary requirements. **BEAUMANOR IS NOT A NUT FREE SITE.**

Day 1:	Day 2:
<b>Example</b>	<b>Breakfast:</b> Cereal, toast and a cooked breakfast (sausage, egg, beans, hash brown etc) is provided by Beaumanor Hall in the big house dining room.
<b>Lunch</b> – sandwiches (we are provided with a selection of ham, cheese, tuna, chicken mayo and egg), crisps, juice carton, cake/chocolate bar and a piece of fruit.	<b>Lunch</b> – sandwiches (we are provided with a selection of ham, cheese, tuna, chicken mayo and egg), crisps, juice carton, cake/chocolate bar and a piece of fruit.
<b>Dinner</b> – a cooked dinner in the big house dining hall. In previous years, this has been chicken/pasta. There is often salad and bread available too. For desert, they usually provide cake with custard or yoghurts.	
<b>Hot chocolate</b> – Before bed, we have a drink of hot chocolate or squash with a biscuit.	

We will provide more information about the food closer to the departure date.

We always save the spares from lunch so that children can have a snack during the day if they feel they need it.

### Medical Information.

There are a few steps to ensure we have the necessary medical information for a residential trip.

**Main medical form:** Usually, just after the Christmas holidays, a medical form will be sent home. This medical form acts as permission for the child to attend the trip so it needs to be signed by the legal parent/guardian of the child. The medical form will have a “return by” date. This is important as the information needs to be passed to the Beaumanor Hall booking team to ensure that they are able to meet all of our dietary and medical needs during the trip.

The information gathered will be collated and this, alongside the form will be carried by the trip leader. The form collects information about medical conditions and dietary requirements. In addition, it provides us with additional details of emergency contacts, GP details and allergies.

If a child’s medical/dietary requirements change in the weeks running up to the trip, please just contact us to obtain a new form.

**General medication (provided by the school):** Importantly, on the form, you will find the following options to tick/select to give us permission to administer age appropriate medications if we feel it is necessary to do so. The school provide these medications.

<input type="checkbox"/> Calpol	<input type="checkbox"/> Children’s Ibuprofen Suspension (Asda)
<input type="checkbox"/> Cough drops	<input type="checkbox"/> Cough mixture

**Inhalers** – For the reliever inhalers that we have for children in school, it is important to give specific permission/instructions for use on the residential trip. We require separate information to what you may have provided for school previously to take into account the additional and varied hours that the child will be in our care.

**Children will carry their own reliever inhalers.** On the medical form, there will be a section to fill in like this:

**Reliever inhaler:** My child has a(n) \_\_\_\_\_ inhaler. Dosage: \_\_\_\_\_ puffs when required. Can be repeated every \_\_\_\_\_ hours.

It is important for you to know that the information we gather will be taken with us on the trip and will be shared with Beaumanor Hall. The medical form acts as permission for the child to receive medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic and blood transfusions as considered necessary by any medical authorities present.

**Consent to attend the trip:** By signing the medical form, you will be giving consent for the named child to attend the Beaumanor Hall residential. You must give this consent on the understanding that, should it be required, arrangements for the child to be collected from the Beaumanor Hall site near Loughborough would need to be made and that you confirm that you will be able to make arrangements for the child to be collected if the Barwell Church of England Academy staff feel that it is appropriate or necessary for him/her to discontinue the residential experience.

**Other medications:** The week before departure, an additional form will be sent home to give permission/instructions for medications for your child. This form should be completed for any medicines that are specific to your child (excluding the blue/reliever inhalers). The form should be returned to school on the day of departure and handed in with the medication. We will keep a record of all medications administered.

**Individual medications (medications from home):**

Full name **of child:** ..... is considered fit for this educational visit but requires the following medication to be administered:

Example

Name of medicine: ..... Dosage: .....

Time(s): .....

**Additional information.**

**Making contact:** If for any reason you need to contact us during the residential, please use the following:

School hours: contact Barwell C.E Academy on 01455 842047.

Out of school hours: contact the school trip phone on **07840718618** or send a text.

**Photos:** We should be uploading photos to the Year 4 Twitter (X) account @year4barwell – we will tag @Barwellacademy in all of our tweets so that they are shared on the school’s page. You do not have to be registered/signed in to view the photos.

**Behaviour:** It is imperative that children behave during the residential. If we feel that a child’s behaviour could be considered hazardous then it may be decided that the activity is not suitable for the child at that time.



### What do you need to pack?

The proper kit list will be sent home just after the Christmas holidays. Layers are the most important thing to consider. As we are going in the winter months and we plan to be outside for the majority of the time, it is important to wrap up warm.

Please consider the size of the bag you are packing – the coach is often full and so space will be limited. A small bag with separate bedding (both labelled) may be the most effective. **Do not pack medication in the luggage!** Also, please don't tie sleeping bags onto handles of cases as we will need to separate them to put them into the luggage compartment. Pillows (in a LABELLED plastic bag) may go on the coach with the child to save space.

**Spare kit:** If you are struggling to obtain some of the kit on the list, please contact the school as we have a selection of clothing and equipment that can be lent to children for the trip.

### **BEAUMANOR KIT LIST**

The journey is 30-40 minutes. If your child needs travel tablets, please administer before you leave home on Wednesday and let us have what is needed for the return journey in a labelled envelope.

**Please make sure that everything is NAMED including your sleeping bag! It is not necessary for children to wear school uniform. Old clothes are best: they will get muddy.**

It would be ideal to pack luggage in a small suitcase (cabin size) with a separate sleeping bag – **we are trying really hard to conserve space on the bus.**

**Outfits** – **Two** complete changes of warm clothes: underwear, socks, trousers, t-shirt and jumper.

**Outerwear** – a warm waterproof coat, hat, scarf and gloves.

**Nightwear** – Pyjamas and slippers/socks.

**Shoes** – Outdoor shoes (wellingtons/walking boots) and indoor shoes (trainers). Outdoor shoes will be used for general use, orienteering and bridge building. Wellington boots are ideal for bridge building as they may get wet feet. Indoor shoes will be used for climbing and for going into the main hall for meals. Please ensure that your child knows which are the outdoor shoes.

**Wash kit and towel**

**Bedding:** Sleeping bag and pillow (can be put in a plastic bag and taken on the coach if needed).

**Other items** – refillable drinks bottle, named bin liners (for dirty items), small torch, small bedtime toy (optional).

**Spending money** – £5.00 maximum in a named purse/envelope – there is a small shop, but spending money is not necessary.

### **NO MOBILE PHONES, ELECTRICAL GAMES, SPRAY DEODERANTS OR SWEETS ALLOWED ON THE TRIP!**

We accept no responsibility for any items that are lost, stolen or damaged during the trip.

**To ensure an enjoyable trip for all, please emphasise to your child that good behaviour is expected at all times.**

*If you have any concerns, please contact the school.  
We will contact you again before departure with final details.*

Children will need to be dressed to be outside from the time we arrive as we start activities almost immediately. This includes layers, a coat and the shoes that are fine to get muddy.