

Activities covered by this assessment:	Full school opening Barwell C of E Academy August 2021(updated 19.08.22)		
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Site Address/Location:	Barwell Church of England Academy	Department/Service/Team:	
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Note: A person specific assessment must be carried out for young persons, disabled staff and new and expectant mothers conducting this activity.

Documents referred to in the production of this Risk Assessment are:

Guidance: Health Protection in education and childcare settings
https://www.gov.uk/government/publications/health-protection-in-schools-and-other-childcare-facilities?utm_source=01%20April%202022%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19

Guidance: Health & Safety responsibilities and duties for schools (updated 5 April 2022)
<https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools>

Guidance: Living safely with respiratory infections, including COVID-19 (updated 18 May 2022)
<https://www.gov.uk/guidance/living-safely-with-respiratory-infections-including-covid-19>

Any text in italics is copied directly from Government guidance documents listed above

This risk assessment is regularly reviewed and updated in line with Government Guidance

		<ul style="list-style-type: none"> All staff to receive updates to policies / procedures during the year and acknowledge receipt 2 adults to accompany pupils at track time – 1 adult to be at the far side of the track wearing high vis 									
Attendance	pupils	<ul style="list-style-type: none"> Attendance monitored daily by HT / FLW; monthly in welfare & vulnerable meetings Absences followed up Communication with parents to resolve attendance issues and return to school concerns 									
	staff	<ul style="list-style-type: none"> SHLTA to organise cover for teacher absence, LSA absence and non classroom based staff absence Premises Officer to organise cover for premises team absence 									
Children / adults who are unwell and showing symptoms of an infectious disease	Pupils, staff, families, visitors, contractors	<p>Children who are unwell and have symptoms of infectious disease, such as a fever, should not attend the setting</p> <p>Advise children or young people with a positive COVID-19 test result try to stay at home for 3 days after the day they took their test.</p> <p>Any staff who have a positive COVID-19 test result should try to stay at home for 5 days after the day they took the test .</p> <p>Advise all staff and students to follow the 'Living safely with COVID-19' and other <u>respiratory infections guidance</u>.</p>									
Outbreak of infectious disease	Pupils, staff, families, visitors, contractors	UKHSA HPT to be contacted if there is a higher than previously experienced and/or rapidly increasing number of staff or student absences				The school contingency plan outlines how we would operate if we were advised to take extra measures to help break chains of transmission					

		<p><i>due to acute respiratory infection or diarrhoea and vomiting</i></p> <ul style="list-style-type: none"> <i>evidence of severe disease due to an infection, for example if a pupil, student, child or staff member is admitted to hospital</i> [footnote 2] <i>more than one infection circulating in the same group of students and staff for example chicken pox and scarlet fever</i> <p><i>Education and childcare settings are also asked to contact their UKHSA HPT as soon as possible to report any outbreak or serious or unusual illness for example:</i></p> <ul style="list-style-type: none"> <i>E.coli 0157 or E coli STEC infection</i> <i>food poisoning</i> <i>hepatitis</i> <i>measles, mumps, rubella (rubella is also called German measles)</i> <i>meningococcal meningitis or septicemia</i> <i>scarlet fever (if an outbreak or co-circulating chicken pox)</i> <i>tuberculosis (TB)</i> <i>typhoid</i> <i>whooping cough (also called pertussis)</i> 				<p>FLW and HT monitor reported reasons for absence</p>						
<p>Control measures not followed: Ensure good hygiene for everyone</p>	<p>Pupils, staff, families, visitors, contractors</p>	<p>Hand Hygiene: <i>staff and students have access to liquid soap, warm water and paper towels. Bar soap should not be used.</i> ALL PUPILS / STAFF / VISITORS must wash their hands / hand sanitise</p> <ul style="list-style-type: none"> - when they arrive at the school - when they return from breaks - After using the toilet - before and after eating / handling food 				<ul style="list-style-type: none"> Pupils reminded regularly of good hygiene practices Hand sanitising / hand washing routines built into school culture, and supported by behaviour expectations Hand sanitiser is available in every room and use will be monitored by staff <p>Posters displayed in classrooms and toilets Hand sanitiser in all rooms – quantities regularly checked Soap available at all sinks</p>						

		<p>- when they change rooms (on exit from and entry to)</p> <p>Respiratory hygiene: 'Catch it bin it kill it' approach reinforced</p> <p>Use of personal protective equipment (PPE) If there is a risk of splashing or contamination with blood or bodily fluids during an activity, then disposable gloves and plastic aprons should be worn.</p> <p>Staff trained in donning and doffing PPE Guidance sheet in PPE box</p>				<p>Separate lidded with bin bag provided in all rooms for tissues Posters displayed in all rooms Tissues provided in all rooms</p> <p>PPE available for situations of symptomatic individuals</p>						
<p>Control measures not followed: Maintain appropriate cleaning regimes, using standard products such as detergents</p>	<p>Pupils, staff, families, visitors, contractors</p>	<p><i>Appropriate cleaning schedule put in place and maintained; regular cleaning of areas and equipment (twice per day) with a particular focus on frequently touched areas</i></p> <p>Surfaces in teaching rooms and communal rooms cleaned with bleach based disinfectant daily (evening clean)</p> <ul style="list-style-type: none"> All rooms have cleaning equipment for regular wipe-down during the day (ultra-virucidal cleaner / sanitiser) Enhanced clean daily - Toilet handles / doors handle & plate/ flush handles / taps wiped down during the day 				<ul style="list-style-type: none"> Premises Officer to ensure all cleaning products are available in all rooms Premises Officer to monitor cleaning schedule and inform SLT of any issues / additional resources (time/staff/products) Premises Officer to monitor cleaning equipment and replenish as necessary <p>See below for controls for cleaning after exposure to symptomatic or positive individual</p>						
<p>Control measure not followed: Keep occupied spaces well ventilated</p>	<p>Pupils, staff, families, visitors, contractors</p>	<p><i>School is well ventilated and a comfortable teaching environment is maintained</i></p> <p>Windows in all rooms to be partially opened daily Classroom doors to corridors kept open to increase ventilation (these doors should be closed in the event of a fire – see Emergency evacuation plan)</p>				<p>Mechanical ventilation set to ensure only fresh outside air is circulated.</p>						

<p>Congestion at entry and exit times</p>	<p>Pupils and staff</p>	<p>Whole school lines up on the top playground each morning. Y4 and 3M enter school via Y4 corridor door Exit via Y4 corridor door Y5 and 3B enter school via the link corridor door Exit through school onto the bottom playground near the FLW office (Fire doors can be used for entry and exit at start and end of day to further reduce congestion in corridors) Y6 enter school via the bottom playground; exit via the front door</p>										
<p>Mental Health & Wellbeing</p>	<p>Pupils and staff</p>	<ul style="list-style-type: none"> • Pastoral staff in school to support mental health and wellbeing • Wellbeing survey to be conducted 3 times per year • individual / general needs identified and actioned • SLT ensure staff, volunteers and pupils have access to support • communicate closely with families • support available to staff via SAS 										
<p>Domestic Educational Visits</p>	<p>Pupils / staff</p>	<p><i>Undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment</i> <i>It is advised to ensure that any new bookings have adequate financial protection</i></p>										
<p>Wraparound Care & After school clubs</p>	<p>Pupils / staff</p>	<p>Wraparound care is based in the Comfort Zone. Specific risk assessment for Wraparound care and After school clubs (as appropriate)</p>										
<p>Injury from ill-use of school equipment</p>	<p>Pupils /staff</p>	<p><u>Playground equipment</u> Specific use of playground equipment risk assessment reviewed and shared with all staff</p>										

		<p>Pupils instructed on correct use of equipment at the beginning of the year Play supervised</p> <p><u>PE equipment</u> Specific PE risk assessment shared with all staff</p> <p><u>Health and Safety</u> Risk assessments shared with all staff annually: Working at height Manual Handling Slips, trips and falls</p>										
<p>Site security</p>	<p>Pupils, staff</p>	<ul style="list-style-type: none"> • Electronic car park gate to be locked between 8:30am and 9:00am; 3:10pm and 3:30 pm • Blue wooden gate and metal side pedestrian gate to be used for access to front yard to minimise crowding • All staff to sign in/out on swipe board • All staff have an entry fob or are admitted into building via reception office • Fire doors may be opened while adult is in classroom for additional ventilation • External doors in top corridor to be left open during the day (except if the weather is inclement) • No unauthorised access to site (visitors / contractors admitted by office staff / Premises Officer and wear appropriate colour badge 				<p>Gate times communicated to Children and young people wellbeing Service staff (building on site) Gate times displayed on gate SLT presence on the yard to address any vehicles trying to gain access through the gate at peak times</p>						

Risk Assessor(s) Name(s):	Rachael Peace	Risk Assessor(s) Signature(s):				
Authorised By:	Victoria Newman	Authoriser Signature:				
Date Conducted:	19 th August 2021	Date Review Required:	weekly	Date of Last Review:	19.08.22	Initial RP

Potential Severity of Harm	High Death, paralysis, long term serious ill health.	Medium	High	High
	Medium An injury requiring further medical assistance or is a RIDDOR incident.	Low	Medium	High
	Low Minor injuries not resulting in any first aid or absence from work.	Low	Low	Medium
		Low The event is unlikely to happen.	Medium It is fairly likely it will happen.	High It is likely to happen.
Likelihood of Harm Occurring				

Risk Rating Definitions	
Low	This is an acceptable level of risk. No further controls are required as the risk rating cannot be reduced any further. However, it is advised that continual monitoring occurs in order to ensure that no changes / deviation of control measures occur.
Medium	It is advised that further controls are implemented to reduce the risk rating to as low a level as possible. If the risk cannot be reduced to lower than a medium, then on site monitoring should occur to ensure that all stipulated controls are being adhered to.
High	This is an unacceptable risk rating. Urgent interim controls should be implemented to reduce the risk so far as is reasonably practicable. If the risk rating cannot be reduced to lower than a High, then a documented safe system of work should be implemented to control the activity. It may be necessary to seek further professional advice. Serious consideration should be given to the validity of carrying out the activity at all. Monitoring of the activity should occur.

